

## PERSON SPECIFICATION - COVER SUPERVISOR

<u>ASSESSMENT METHOD</u>	<u>SHORT-LISTING CRITERIA</u>	<u>ESSENTIAL</u>	<u>DESIRABLE</u>
APPLICATION FORM/INTERVIEW	<p><b>QUALIFICATIONS</b></p> <p>A minimum of 5 GCSEs (including Maths and English) or equivalent.</p> <p>Level 3 qualification (A level, NVQ 3, etc).</p>	√	
APPLICATION FORM/INTERVIEW	Training in relevant learning strategies.		√
APPLICATION FORM/INTERVIEW	Ability to promote a positive ethos and role model positive attributes.	√	
APPLICATION FORM/INTERVIEW	<p><b>SKILLS</b></p> <p>Ability to work effectively within a team environment, understanding classroom roles and responsibilities.</p>	√	
APPLICATION FORM/INTERVIEW	Ability to build effective working relationships with all pupils and colleagues.	√	
APPLICATION FORM/INTERVIEW	Ability to work with children at all levels regardless of specific individual need.	√	
APPLICATION FORM/INTERVIEW	Ability to safely manage whole-class activities, the physical learning space and classroom resources.	√	
APPLICATION FORM/INTERVIEW	<p><b>KNOWLEDGE &amp; EXPERIENCE</b></p> <p>General understanding of national curriculum and other basic learning programmes/strategies.</p>		√
APPLICATION FORM/INTERVIEW	Basic understanding of child development and learning.	√	
APPLICATION FORM/INTERVIEW	Relevant experience of working secondary age children within an educational setting.	√	
APPLICATION FORM/INTERVIEW	<p><b>PROFESSIONAL VALUES AND PRACTICE</b></p> <p>High expectations of all pupils; respect for their social, cultural, linguistic, religious and ethnic backgrounds; and commitment to raising their educational achievements.</p>	√	

## PERSON SPECIFICATION - COVER SUPERVISOR

APPLICATION FORM/INTERVIEW	Ability to build and maintain successful relationships with pupils and treat them consistently with respect and consideration and demonstrate concern for their development as learners.	√	
APPLICATION FORM/INTERVIEW	An understanding of a range of strategies to deal with classroom behaviour as a whole, a group or individually.	√	
APPLICATION FORM/INTERVIEW	Be able to improve own practice through observations, evaluation and discussion with colleagues.	√	
APPLICATION FORM/INTERVIEW	Ability to work collaboratively with colleagues, and carry out role effectively, knowing when to seek help and advice.	√	
APPLICATION FORM/INTERVIEW	Ability to liaise sensitively and effectively with parents and carers, recognising their role in pupils' learning.	√	
APPLICATION FORM/INTERVIEW	Willingness to participate in relevant training and development opportunities.	√	

Employees of The Elton High School have a responsibility for, and must be committed to, safeguarding and promoting the welfare of children and young people and for ensuring they are protected from harm.