

October 2021

Dear Parent/Carer

Year 11 Parents' Evening – Thursday 4 November 2021 (4.00pm – 6.30pm)

We are pleased to invite you and your child to attend our virtual Year 11 Parents' Evening to be held from 4.00pm-6.30pm on Thursday 4 November 2021. You will be able to book a four-minute appointment with subject teachers to discuss your child's current academic performance and also identify any key actions that might be helpful in the next few months. This is an important evening and provides you with an opportunity to discuss your child's progress and identify any support that might be required to support further progress.

We are operating an online appointment booking system. This allows you to choose your own appointment times with individual teachers. Once you have booked your appointment times you will receive an email confirmation. The appointments will be allocated on a first-come-first-served basis and can be made from 4.00pm on Friday 15 October 2021 and will close at 3.00pm on Wednesday 3 November 2021.

If you have any additional concerns or questions that may not be addressed for your child's subject teachers, the following staff are also available for appointments:

- SENDCO – Mrs C Rafferty
- Headteacher – Mr J Wilton
- Assistant Headteacher – Student Support Welfare issues – Miss V Helme

Please visit <https://eltonhigh.parentseveningsystem.co.uk> to book your appointments. A short guide on how to add appointments can be found here at <https://support.parentseveningsystem.co.uk/article/479-parent-guide>. Please login with the following information:

Student's Preferred First Name

Student's Surname

Student's Date of Birth

On Thursday 4 November 2021, you will need to visit <https://eltonhigh.parentseveningsystem.co.uk> and enter the same details as above. From this page, you can then join the appointment. For further help and advice, please view the help video found here at <https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>. Please note that the appointments will only last for four minutes and that the online meeting will 'cut off' at the end of your allocated appointment slot.

If you do not have access to the internet, please contact school so that we can take steps to try and resolve the issue as necessary.

Yours sincerely



Mr J Wilton

Headteacher